

>include only actual expenses.
 >Do not include depreciation or expenses relating to funds that are legally restricted for acquisitions or capital expenditures.
 >Colleges, universities, and other large organizations should include figures only for the applying unit or division within the larger organization.

Commission on the Arts and Humanities FY10-11 Grant Applications
 Proposed Project Budget and Summary Financial Statement
 Organization: _____

Expenses	Organization			Project		
	FY09 actual	FY 10 estimate	FY 11 proposed	FY 09 actual	FY 10 estimate	FY 11 proposed
A. Salaries/Wages/Honoraria*						
1. Principal Administrators	_____	_____	_____	_____	_____	_____
a. Administrative Support	_____	_____	_____	_____	_____	_____
2. Principal Artistic Staff	_____	_____	_____	_____	_____	_____
a. Artists/Performers/Lecturers	_____	_____	_____	_____	_____	_____
3. Consultants	_____	_____	_____	_____	_____	_____
4. Other (specify) _____	_____	_____	_____	_____	_____	_____
B. Non-Personnel						
5. Office Rental	_____	_____	_____	_____	_____	_____
6. Utilities and Telephones	_____	_____	_____	_____	_____	_____
7. Insurance and Bonding	_____	_____	_____	_____	_____	_____
8. Office Supplies	_____	_____	_____	_____	_____	_____
9. Travel/Lodging/Meals	_____	_____	_____	_____	_____	_____
10. Materials	_____	_____	_____	_____	_____	_____
11. Printing and Duplicating	_____	_____	_____	_____	_____	_____
12. Postage	_____	_____	_____	_____	_____	_____
13. Advertising	_____	_____	_____	_____	_____	_____
14. Equipment Purchase	_____	_____	_____	_____	_____	_____
15. Equipment Rental	_____	_____	_____	_____	_____	_____
16. Repairs and Maintenance	_____	_____	_____	_____	_____	_____
17. Facility Rental**	_____	_____	_____	_____	_____	_____
18. Real Estate Taxes**	_____	_____	_____	_____	_____	_____
19. Personal Property Taxes**	_____	_____	_____	_____	_____	_____
20. Interest Expense	_____	_____	_____	_____	_____	_____
21. Bank Service Charges	_____	_____	_____	_____	_____	_____
22. Admission Taxes**	_____	_____	_____	_____	_____	_____
23. Fundraising Expenses	_____	_____	_____	_____	_____	_____
24. Other (Specify) _____	_____	_____	_____	_____	_____	_____
25. Other (Specify) _____	_____	_____	_____	_____	_____	_____
26. Other (Specify) _____	_____	_____	_____	_____	_____	_____
27. TOTAL EXPENSES	_____	_____	_____	_____	_____	_____
28. NET INCOME <DEFICIT>	_____	_____	_____	_____	_____	_____

* Include fringe benefits and payroll taxes

**For items 17-19 and 22, attach breakdown by location.